

ANNEXES

RECOVERY SUPPORT FUNCTION (RSF) 1 COMMUNITY PLANNING AND CAPACITY BUILDING

LEAD AGENCY:

- N.H. Homeland Security and Emergency Management (HSEM)

SUPPORT AGENCIES:

- N.H. Attorney General's Office (AG)
- N.H. Department of Environmental Services (DES)
- N.H. Department of Cultural Resources (Cultural Resources)
- N.H. Department of Resources and Economic Development (DRED)
- N.H. Department of Administrative Services
- N.H. Department of Safety, Fire Standards Training and EMS
- N.H. Office of Energy and Planning (OEP)
- Volunteer NH

INTRODUCTION

Purpose

The purpose of RSF 1 - Community Planning and Capacity Building (CPCB) is to integrate the expertise of partner resources support and build recovery capacities and community planning resources of local, State, federal, territorial, and tribal governments needed to effectively plan for, manage, and implement disaster recovery activities in large, unique, or catastrophic incidents.

Scope

RSF 1 provides leadership to build cooperation among partner agencies and organizations (including non-governmental, private sector, and professional associations). RSF 1 aids communities in community organizing and planning, leadership development and recovery management, and capacity-building after disasters.

Objectives

- Enhance interagency and partner coordination of resources, requirements, and support for building community capacity and community recovery planning.
- Increase community self-reliance and adaptability.
- Integrate hazard mitigation and risk reduction opportunities into all major decisions and reinvestments during the recovery process.
- Improve community-level planning process that ensures a more effective and efficient use of federal, State, nongovernmental, and private sector funds and provides a community vision for recovery.

- Conduct effective decision-making and management processes, thereby reducing the timeline and improving specific recovery outcomes in communities.
- Integrate socioeconomic, demographic, risk assessment, vulnerable populations and other important information into recovery planning and decision-making activities.
- Increase community-wide support and understanding of sustainability and resiliency principles applicable to the opportunities presented during disaster recovery.
- Engage stakeholders to establish recovery priorities with the whole community.

ROLES & RESPONSIBILITIES

Homeland Security and Emergency Management (HSEM)

Pre-Disaster

- Identify representatives for the Recovery Committee from across the community including, government, nongovernmental organizations (NGOs), and private sector for the purpose of guiding the recovery process and establishing leadership and coordination. Recovery Committee members to consider include, but are not limited to, representatives of the lead agencies for each RSF.
- Coordinate the provision of preparedness planning and technical assistance support to aid State agencies and local governments to develop effective pre-disaster recovery plans that guide the full range of recovery efforts, both short and long-term, and ensure all affected populations are included.
- Work with the AG to review rules and regulations that may impact rebuilding post-disaster, prepare draft legislative language to suspend rules and regulations post-disaster should it be desired or required.
- Develop multidisciplinary recovery tools and best practices with the Recovery Committee.
- Collect, store, and protect relevant data required by FEMA and private sector recovery assistance programs. Update annually and identify future data necessary to plan and manage complex disaster recovery.
- With the Recovery Committee, develop a list of priority post-disaster recovery projects, including mitigation projects.
- Coordinate with N.H. Department of Safety (DOS), Fire Standards Training & EMS to promote educational and cross-training opportunities for key participants in community recovery planning and capacity support including, but not limited to:
 - Emergency Managers
 - City Managers
 - Planning
 - Economic Development
 - Other local officials
 - Non-Profit and Private Sector Partners
- Identify training and exercise requirements and implement annual exercises. Coordinate with support from DOS Fire Standards Training & EMS.
- With the support of local communities, DES, DRED, and OEP, integrate mitigation, recovery, and other pre-disaster plans and activities into existing local and Statewide planning and development activities, such as comprehensive plans, economic development plans, affordable housing plans, zoning ordinances, and other development regulations through technical assistance.
- Involve the whole community to determine priorities.

Post-Disaster

- Maintain robust and accessible communications throughout the recovery process between the Federal Government, State recovery agencies, impacted local jurisdictions and all other partners to ensure ongoing dialogue and information sharing. HSEM will coordinate with *Emergency Support Function (ESF) #2 – Communications* in accordance with the SEOP.
- With the Recovery Committee, incorporate the whole community to determine recovery priorities.
- With the Recovery Committee and Volunteer NH, coordinate the provision of resources to units of government for recovery planning technical assistance and to support recovery capacity and surge needs.
- Coordinate resources with Volunteer NH and the Recovery Committee to address other skill sets in which communities often lack capacity after large-scale and catastrophic disasters.
- Conduct preliminary damage assessments with support of volunteer agencies. Coordinate with FEMA for detailed damage assessments.
- Conduct individual needs assessments with support of volunteer agencies.
- Coordinate with DRED, Cultural Resources, OEP and DES to provide technical assistance and planning support to aid all levels of government to integrate sustainability principles, such as adaptive re-use of historic properties, mitigation considerations, and smart growth principles into recovery decision-making and planning during the post-disaster period.
- Work with the Recovery Committee to identify potential recovery projects and begin data collection and application process.
- Coordinate with Administrative Services to review and implement new post-disaster budget and project approval processes to issue orders as appropriate, to implement changes to rules and regulations for the post-disaster recovery. Include the implementation of disaster specific budget codes that will make it easy to track disaster related expenditures and increase reimbursement.
- Work with DES and OEP to develop community-focused technical assistance teams for uniquely or heavily impacted communities, integrating the use of Federal agency resources as necessary.
- Establish mechanisms for tracking recovery progress.
- Incorporate the whole community to determine recovery priorities.
- Capture after-action recommendations and lessons learned.

Attorney General's Office (AG)

Pre-Disaster

- Work with HSEM to review rules and regulations that may impact recovery and rebuilding post-disaster. Prepare draft legislative language to suspend rules and regulations post-disaster should it be desired or required.

Department of Environmental Services (DES)

Pre-Disaster

- Promote resiliency measures and enhance coordination of entities that build local leadership capacity, community member involvement, partnerships and outreach on

disaster preparedness for adaptation and recovery, including, but not limited to: city managers, planning, economic development and other local officials, and nonprofit and private sector partners.

- Coordinate with HSEM and DRED to integrate mitigation, recovery, and other pre-disaster plans and activities into existing local and state community-wide planning and development activities, such as comprehensive plans, economic development plans, affordable housing plans, zoning ordinances, and other development regulations through technical assistance.

Post-Disaster

- Work with HSEM, DRED, Cultural Resources and OEP to provide technical assistance and planning support to aid all levels of government to integrate sustainability principles, such as adaptive re-use of historic properties, mitigation considerations, and smart growth principles into recovery decision-making and planning during the post-disaster period.
- Work with HSEM and OEP to develop community-focused technical assistance teams for uniquely or heavily impacted communities, integrating the use of federal agency resources as necessary.

Department of Cultural Resources (Cultural Resources)

Post-Disaster

- Coordinate with HSEM, DRED, DES and OEP to provide technical assistance and planning support to aid all levels of government to integrate sustainability principles, such as adaptive re-use of historic properties, mitigation considerations, and smart growth principles into recovery decision-making and planning during the post-disaster period.

Department of Resources and Economic Development (DRED)

Pre-Disaster

- With the support of local communities, HSEM, DES, and OEP integrate mitigation, recovery, and other pre-disaster plans and activities into existing local and state community-wide planning and development activities, such as comprehensive plans, economic development plans, affordable housing plans, zoning ordinances, and other development regulations through technical assistance.

Post-Disaster

- Coordinate with HSEM, Cultural Resources, DES and OEP to provide technical assistance and planning support to aid all levels of government to integrate sustainability principles, such as adaptive re-use of historic properties, mitigation considerations, and smart growth principles into recovery decision-making and planning during the post-disaster period.

Department of Administrative Services

Pre-Disaster

- In coordination with *ESF #7 – Resources Support*, properly procure through a full, fair,

and open competitive process stand-by contracts with disaster recovery and debris management contractors (engineering, construction, infrastructure, supplies and materials, etc.).

Post-Disaster

- With HSEM, review and implement new post-disaster budget and project approval processes to issue orders as appropriate, to implement changes to rules and regulations for the post disaster recovery. This should include the implementation of disaster specific budget codes that will make it easy to track disaster related expenditures and increase reimbursement.

Department of Safety, Fire Standards Training & EMS

Pre-Disaster

- Coordinate with HSEM to promote education and cross-training opportunities for key participants in community recovery planning and capacity building including, but not limited to:
 - Emergency Managers
 - City Managers
 - Planning
 - Economic Development
 - Other local officials
 - Non Profit and Private Sector Partners
- Coordinate with HSEM on training and exercise requirements and implement annual exercises.

Office of Energy and Planning (OEP)

Post-Disaster

- Coordinate with HSEM, DRED, DES and Cultural Resources to provide technical assistance and planning support to aid all levels of government to integrate sustainability principles, such as adaptive re-use of historic properties, mitigation considerations, and smart growth principles into recovery decision-making and planning during the post-disaster period.
- Work with HSEM and DES to develop community-focused technical assistance teams for uniquely or heavily impacted communities, integrating the use of Federal agency resources as necessary.

Volunteer NH

Pre-Disaster

- Support HSEM to determine recovery priorities
- Maintain a list of disaster volunteers and resources available.

Post-Disaster

- Works with HSEM to coordinate resources for local municipalities for the purposes of recovery planning and technical assistance. Coordinate and facilitate New Hampshire

Voluntary Organizations Active in Disaster (NHVOAD), National VOAD and other State VOAD assets that may be available for recovery operations and critical unmet needs that support individuals/residents affected by the incident.

- Coordinate with volunteer organizations to support HSEM and conduct damage assessments.
- Assist HSEM with needs assessments.

DEVELOPMENT, MAINTENANCE, AND IMPLEMENTATION

Development, maintenance, and implementation of this RSF will be as outlined in the base Recovery Plan.

AUTHORITIES

Refer to Authorities listed in Chapter 1 of the base Recovery Plan.

REFERENCES

In addition to those listed in the base Recovery Plan, the following references are pertinent this RSF Annex.

- Governor's Disaster Relief Fund guidelines
- IA Procedures
- PA Procedures